



Employment Application

Please Print

Date: _____

Name: _____

Home Phone: _____ Business Phone: _____

Social Security Number: _____

Present Address: _____
Street City State Zip

Employment desired: _____

Position applying for: _____

Are you applying for:

Regular Full-Time Work? _____

Regular Part-Time Work? _____

Temporary Work (e.g. Summer or Holiday Work)? _____

What days and hours are you available for work? _____

Are you available for work on weekends? _____

Would you be available to work overtime, if necessary? _____

If hired, on what date can you start work? _____

Salary desired: _____

Personal Information

Have you ever applied to or worked for Boot Ranch before? Yes No
If yes, when? _____

Do you have any friends or relatives working for Boot Ranch?..... Yes No

If yes, state name(s) and relationship:

Name Relationship

Name Relationship

Why are you applying for work at Boot Ranch?

If hired, would you have a reliable means of transportation to and from work?..... Yes No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of
Minimum legal age.)..... Yes No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to
live and work in this country?..... Yes No

Are you able to perform the essential functions of the job for which you are applying
either with or without reasonable accommodation (see attached job description for essential job
functions)?..... Yes No
If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Have you even been convicted of a criminal offense (felony or serious misdemeanor)? (Convictions for
marijuana-related offenses that are more than two years old, or any offense for which you were referred to, and
participated in, any pretrial or posttrial diversion program need not be listed.)..... Yes No

If yes, state nature of the crime(s), when and where convicted, and disposition of the case.

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Are you currently employed?..... Yes No

If so, may we contact your present employer?..... Yes No

Education

	Dates	Graduate?	Courses Studied
High School		Yes <input type="checkbox"/>	
		No <input type="checkbox"/>	
College	From:	Yes <input type="checkbox"/>	
	To:	No <input type="checkbox"/>	
Trade School	From:	Yes <input type="checkbox"/>	
	To:	No <input type="checkbox"/>	

If you did not graduate, why did you leave high school or college? _____

Are you planning to pursue further studies? Yes No If so, when, and where and what courses?

List any scholastic honors, offices held and activities involved in during high school and college _____

List any and describe any other School or Specialized Training _____

Boot Ranch is an Equal Opportunity Employer and applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, physical or mental disability, ancestry, marital status, pregnancy-related conditions, veteran status or any other group protected by federal, state or local law.

Past Employment History

List below all present and past employment starting with your most recent employer (last five years is sufficient). Account for all periods of unemployment. You must complete this section.

Name of Employer: _____

Address: _____
Street *City* *State* *Zip*

Type of Business: _____

Phone Number: _____ Supervisor Name: _____

Your Position and Duties: _____

Date of Employment: From: _____ To: _____

Weekly Pay: Starting: _____ Ending: _____

Reason for Leaving: _____

May we contact this employer for a reference? _____ Yes No

Name of Employer: _____

Address: _____
Street *City* *State* *Zip*

Type of Business: _____

Phone Number: _____ Supervisor Name: _____

Your Position and Duties: _____

Date of Employment: From: _____ To: _____

Weekly Pay: Starting: _____ Ending: _____

Reason For Leaving: _____

May we contact this employer for a reference? _____ Yes No

Employment History, continued

Name of Employer: _____

Address: _____
Street City State Zip

Type of Business: _____

Phone Number: _____ Supervisor Name: _____

Your Position and Duties: _____

Date of Employment: From: _____ To: _____

Weekly Pay: Starting: _____ Ending: _____

Reason for Leaving: _____

May we contact this employer for a reference? _____ Yes No

Name of Employer: _____

Address: _____
Street City State Zip

Type of Business: _____

Phone Number: _____ Supervisor Name: _____

Your Position and Duties: _____

Date of Employment: From: _____ To: _____

Weekly Pay: Starting: _____ Ending: _____

Reason for Leaving: _____

May we contact this employer for a reference? _____ Yes No

Please Read Carefully, Initial Each Paragraph and Sign Below

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ I hereby authorize Boot Ranch to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the Club any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Club, my former employers and all other persons, corporations and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Club. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Club, and that no promises or representations contrary to the foregoing are binding on the Club unless made in writing and signed by me and the Club's designated representative.

_____ Should a search of public records (including records documenting an arrest, indictment, conviction, civil judicial action, tax lien or outstanding judgment) be conducted by internal personnel employed by the Club, I am entitled to copies of any such public records obtained by the Club unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

- I waive a receipt of a copy of any public record described in the paragraph above.
- I do not consent to a criminal background check.

Date

Applicant's Signature



Employment Inquiry Release

This document authorizes Human Resources, Boot Ranch to make investigate background inquiries in connection with my possible employment with Boot Ranch. I understand that these background inquiries will include, but will not be limited to, consumer, criminal, driving, and other reports, and will include information regarding my character, work habits, performance, and experiences, including reasons for termination of past employment. I understand, further, that Human Resources, Boot Ranch may be requesting information from various federal, state, and other agencies that maintain records concerning my past activities relating to my driving, credit, criminal, and other experiences, as well as, claims involving me in the files of insurance companies.

This Agreement represents the entire understanding and agreement relating to its subject matter.

I understand that I have not guarantee of employment and that Boot Ranch may decide not to hire me for any lawful reason.

I authorize, without reservation, any party or agency contacted by this employer to furnish the above-mentioned information.

Please Print

Your Name: _____

Social Security Number: _____

Current Street Address: _____

City: _____ State: _____ Zip Code: _____

Driver's License Number: _____

Your Signature: _____ Date: _____



Re: Job Reference

Dear: Human Resources

A former employee of your company, _____, has applied for a position with our company. As part of our hiring process, we request background information from you on this employee. He/she has given us permission to request such information from you [a copy which is attached hereto].

Please provide us the following information concerning this former employee:

- ◆ Dates of Employment
- ◆ Positions held
- ◆ Responsibilities
- ◆ Salary and bonus while employed
- ◆ The reason the employee was terminated, e.g., for cause, layoff, resignation
- ◆ Any other information that would be relevant in our hiring process

If you have any questions or other comments, please call me at (830) 997-6200. Thank you for your consideration. We will need this information as soon as possible and we would greatly appreciate a response by facsimile at fax number _____.

Sincerely,

Human Resources

(2/01/16)